



1200-Z, 1200-COLS, and 1200-A PERMIT INSPECTION FORM

Industry Name

Inspection Date:

Time: -

City Personnel:

Industry Personnel:

1. Monitoring

a. Is Water Quality Sampling occurring per Schedule B & E as required?..... Yes ☐ No ☐ NA ☐

b. Are proper sampling methods in place to meet pH and *e. Coli* hold times?..... Yes ☐ No ☐ NA ☐

c. Sample Dates/Times: _____

d. Are detection limits adequate? Yes ☐ No ☐ NA ☐

e. Discuss any monitoring deficiencies or recommendations:

2. Tier 1 reporting (Schedule A.10)

a. Have all sample results for this monitoring year met benchmarks and reference concentrations?... Yes ☐ No ☐ NA ☐

b. Have all Tier 1s been prepared in response to exceedances?..... Yes ☐ No ☐ NA ☐

c. Were the SWPCP and current site control measures reviewed in response to the exceedances?..... Yes ☐ No ☐ NA ☐

d. Were corrective actions completed in a timely manner? Yes ☐ No ☐ NA ☐

e. Discuss any deficiencies or recommendations:

3. Narrative Technology-Based Effluent Limits (Schedule A.1& Schedule E)

a. Are exposures minimized (covered, contained, overflow protection, conducted indoors, etc.) for the following areas:

Industrial Activity:	BMPs used/deficiencies/comments:
Manufacturing	
Processing	
Material storage	
Hazardous substances	
Loading/unloading	
Disposal areas/wastes	
Cleaning/ vehicle washing	
Maintenance/ leaking vehicles	
Fixed fueling	

- b. Are procedures in place to minimize dust generation and off-site tracking of materials?..... Yes ☐ No ☐ NA ☐
- c. Are methods in place to ensure debris does not enter the SW system? Yes ☐ No ☐ NA ☐
- d. Is erosion minimized on-site?..... Yes ☐ No ☐ NA ☐
- e. Is oil and grease contamination of stormwater discharge minimized?..... Yes ☐ No ☐ NA ☐

f. Discuss any BMP deficiencies or recommendations:

4. Spill Prevention and Response Procedures

- a. **Identify potential spills:** Are containers labeled to facilitate proper handling and rapid clean-up? Yes ☐ No ☐ NA ☐
- b. **Prevent spills:** Are storage and handling practices, barriers and containment adequate? Yes ☐ No ☐ NA ☐
- c. **Respond to spills:** Are spill kits located appropriately on-site and well functional? Yes ☐ No ☐ NA ☐
- d. **Report spills:** Are procedures in place for notification of a spill? Are required notification phone numbers posted? Yes ☐ No ☐ NA ☐
- e. If any spills have occurred, have they been properly reported and documented? Yes ☐ No ☐ NA ☐

f. What/where are the highest risk for spills? Discuss any deficiencies or recommendations:

5. Facility inspections and housekeeping

- a. Are monthly **Visual Monitoring** observations for foam, discoloration, floating solids and oil and grease occurring during discharge events AND at monitoring point(s)?..... Yes ☐ No ☐

Dates and Times of Observations; Rainfall or Discharge during observation Y/N (record last 12 months below)

- b. For all monitoring locations, describe their accessibility and **conditions** of any observed flow:

- c. Are monthly facility inspections adequate and being documented?..... Yes ☐ No ☐
- d. Are records available documenting catch basin maintenance, sweeping, treatment system maintenance, etc?..... Yes ☐ No ☐

e. Describe stormwater system maintenance, catch basin cleaning, and sweeping frequencies:

- f. Are catch basins adequately maintained?..... Yes ☐ No ☐
- g. Are stormwater control measures (OWS, swale, treatment system, etc.) adequately maintained? Yes ☐ No ☐
- h. Is there excessive accumulated sediment and debris on paved surfaces?..... Yes ☐ No ☐
- i. Is there excessive staining or discoloration on paved surfaces?..... Yes ☐ No ☐

j. Is housekeeping implemented per SWPCP? Yes ☐ No ☐

k. Discuss any deficiencies or recommendations:

6. Employee Education

a. Is the employee education program being implemented and documented?..... Yes ☐ No ☐

b. Date of last documented training?.....

c. Does the education program describe (1) the goals of the SWPCP, (2) spill response procedures, and (3) good house keeping practices..... Yes ☐ No ☐

d. Would the Industry be interested: **Please Circle** (1) a training video (2) an educational presentation

e. Discuss any education deficiencies or recommendations:

7. Non-Stormwater Discharges

a. Are all non-stormwater discharges (ie. on-site washing activities, non-contact cooling water, ground water, condensate discharges, etc.) managed and permitted as required?..... Yes ☐ No ☐ NA ☐

b. Discuss all non-stormwater discharges (except mobile washing).

c. Mobile Washing - Please provide the following information: ☐ No Mobile Washing Conducted On-site

1. Mobile Washer.....

2. Day(s) and time washing occurs.....

3. How many units (trucks + trailers) washed?.....

4. Does mobile washer have a discharge authorization to discharge to the City sanitary sewer? Yes ☐ No ☐ NA ☐

5. Discuss how mobile washing occurs and industry oversight

8. Stormwater Pollution Control Plan (SWPCP)

a. Is the SWPCP kept on-site?..... Yes ☐ No ☐

b. Are all name, ownership, and contact information current and documented?..... Yes ☐ No ☐

c. Is the existing SWPCP reflective of current industrial processes and site developments?..... Yes ☐ No ☐

d. Are the SWPCP and Tier 1 corrective actions being implemented? Yes ☐ No ☐

e. Discuss any SWPCP deficiencies or recommendations:

9. Compliance Discussion

a. Items to correct/ Notice of deficiency

This image shows a single sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.**b. Recommendations/ Notes**This image shows a single sheet of white paper with horizontal blue or grey ruling lines. The lines are evenly spaced and run across the width of the page. There are approximately 20 lines visible. The paper has a slight shadow on its right side, suggesting it's resting on a surface.

Inspected by:_____

Date:_____